

Freight Cost Negotiation

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Contact Name],

I hope this message finds you well. I am writing to discuss our current freight costs as we are looking to optimize our logistics expenses to enhance our partnership.

Over the past [duration of partnership], we have valued our collaboration and appreciate the quality of service you provide. However, with the rising freight costs globally, we would like to negotiate a more competitive rate that reflects our mutual business interests.

We believe that by adjusting the freight rates, we can increase our order volume, benefiting both parties in the long term. We would appreciate it if you could provide us with your best possible rates as well as any options for cost-effective shipping methods.

Thank you for taking the time to consider our request. We look forward to your prompt response so we may continue to grow our business together.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]