

Letter of Expectations for Ethical Sourcing

Date: [Insert Date]

To: [Supplier's Name]

From: [Your Company Name]

Subject: Expectations for Ethical Sourcing

Dear [Supplier's Name],

As a valued partner, [Your Company Name] is committed to maintaining high standards of ethical sourcing throughout our supply chain. We believe that sustainability and ethical practices are essential not only for our business but also for the communities we impact.

We kindly ask you to adhere to the following expectations regarding ethical sourcing:

- **Labor Practices:** Ensure that all workers are treated fairly and with respect, providing safe working conditions and fair wages.
- **Environmental Responsibility:** Actively minimize environmental impact by employing sustainable practices in sourcing, production, and transportation.
- **Compliance with Laws:** Adhere to all local and international laws and regulations related to labor, health, safety, and the environment.
- **Transparency:** Be transparent in your sourcing practices and share relevant information with us upon request.
- **Continuous Improvement:** Commit to continuous improvement in your ethical sourcing practices, regularly reviewing and enhancing your policies.

Please confirm your commitment to these expectations by [insert a deadline]. We appreciate your dedication to ethical practices and look forward to our continued partnership.

Thank you for your attention to these important matters.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]