

Vendor Reputation Monitoring Partnership

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[Vendor City, State, Zip]

Dear [Vendor Contact Name],

We are pleased to formalize our engagement with [Vendor Name] for the purpose of vendor reputation monitoring. This partnership aims to ensure that we uphold high standards in our vendor relations and maintain a positive brand image.

Scope of Services:

- Monitoring online reviews and feedback
- Conducting competitor analysis
- Providing quarterly reputation reports
- Reputation crisis management support

Duration:

The duration of this engagement shall be [insert duration], commencing on [insert start date].

Compensation:

The agreed compensation for the services provided will be [insert compensation details].

Confidentiality:

Both parties agree to maintain confidentiality regarding any sensitive information exchanged during this engagement.

We look forward to a successful partnership and are excited to work together on enhancing our vendor reputation initiatives.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]