

Vendor Cybersecurity Best Practices Inquiry

Date: [Insert Date]

To: [Vendor's Name]

[Vendor's Address]

Dear [Vendor's Name],

As part of our ongoing commitment to ensuring the security of our data and systems, we are conducting an inquiry into the cybersecurity best practices that our vendors implement.

We kindly request that you provide us with information regarding your current cybersecurity protocols and practices in the following areas:

- Data Encryption
- Access Control Measures
- Incident Response Plan
- Employee Training and Awareness
- Regular Security Audits and Assessments

We appreciate your cooperation in this matter and look forward to your prompt response. This information will help us ensure a secure partnership moving forward.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]