

Product Quality Certification Request

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We hope this message finds you well. As part of our ongoing commitment to maintaining high product standards, we are reaching out to request a quality certification for the products we obtain from your company.

To ensure compliance with our quality assurance protocols, we kindly ask you to provide us with the following documentation:

- Product quality certification documents.
- Test reports and results for the materials used in production.
- Compliance with relevant industry standards.

We appreciate your cooperation in this matter and look forward to receiving the documentation by [Insert Due Date]. Please let us know if you have any questions or need further information.

Thank you for your attention to this request.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]