

# Letter of Intent for Strategic Collaboration

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

[City, State, ZIP Code]

Dear [Supplier's Name],

We are excited to propose a strategic collaboration focused on enhancing supplier diversity within our organization. As [Your Company's Name], we recognize the importance of diversifying our supplier base to drive innovation, improve our competitive edge, and reflect the communities we serve.

In this collaboration, we aim to:

- Identify and onboard diverse suppliers.
- Create training programs to assist suppliers in meeting our procurement standards.
- Host networking events that facilitate connections between diverse suppliers and our procurement teams.

We believe that working together can yield significant benefits for both our organizations. We look forward to discussing this proposal in greater detail and exploring how we can align our goals for mutual success.

Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address] to schedule a meeting.

Thank you for considering this opportunity for collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Company's Name]

[Your Company's Address]

[City, State, ZIP Code]