

Inquiry Regarding Vendor Economic Security

Date: [Insert Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Contact Name],

I hope this message finds you well. As part of our ongoing evaluation of our partnerships, we are conducting an inquiry into the economic security of our vendors. We value our relationship with [Vendor's Company Name] and are committed to ensuring mutual success.

To better understand your current economic position, we kindly request the following information:

- Current financial statements for the past two years
- Information on any recent funding or investment rounds
- Details about your client base and any significant changes in sales
- Any potential risks or challenges that may impact your operations

Your cooperation in this matter is greatly appreciated, and will assist us in continuing to foster a strong and secure partnership. Please feel free to reach out if you have any questions or need clarification on our request.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]