

Supplier Early Payment Incentive Proposal

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Contact Name],

We hope this message finds you well. We are writing to propose an early payment incentive program that aims to improve our partnership and enhance cash flow for both parties.

Proposal Overview

As our valued supplier, your services are crucial to our operations. In consideration of timely deliveries and quality products, we would like to offer the following early payment terms:

- Early Payment Discount: [Specify percentage]% discount for payments made within [Specify days] days of invoice receipt.
- Payment Terms: [Insert terms, e.g., within 30 days, 60 days, etc. of receipt of goods].

Benefits

This proposal not only benefits us but also offers you the following advantages:

- Improved cash flow and liquidity.
- Strengthened business relationship.
- Guaranteed payment within a shorter period.

We believe this initiative will foster a mutually beneficial relationship and enhance our collaboration. We would be grateful for your consideration of this proposal.

Please feel free to reach out at your earliest convenience to discuss this in further detail.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]