

# Proposal for Early Payment Discount

Date: [Insert Date]

[Supplier's Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Contact Name],

We are pleased to have the opportunity to work with [Supplier's Company Name]. As we continue to strengthen our partnership, we would like to propose an early payment discount program that could benefit both our organizations.

We believe that by offering an incentive for early payments, we can optimize our cash flow while providing you with faster access to funds. We propose the following terms:

- Payment within [Number] days: [Discount Percentage]% discount
- Payment within [Number] days: [Discount Percentage]% discount

We are confident that this arrangement can lead to a mutually beneficial relationship and enhance our collaborative efforts. We would appreciate your consideration of this proposal and welcome the opportunity to discuss it further.

Thank you for your attention to this matter. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]