

# Vendor Exclusivity Agreement

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Dear [Vendor Name],

This letter serves as a formal agreement regarding the exclusivity of our partnership for the supply of [Products/Services] between [Your Company Name] and [Vendor Name]. The terms of this agreement are as follows:

## 1. Scope of Exclusivity

[Your Company Name] will exclusively source [Products/Services] from [Vendor Name] within the following territories: [Specify Territories].

## 2. Duration

This agreement will commence on [Start Date] and will continue for a period of [Duration].

## 3. Obligations of the Vendor

- Provide high-quality [Products/Services] consistent with market standards.
- Ensure timely delivery as per the agreed schedule.
- Maintain open communication for any issues that might arise.

## 4. Termination

This agreement may be terminated by either party with [Number] days' written notice, should the terms not be met.

## 5. Governing Law

This agreement shall be governed by the laws of [Specify Governing Law].

We look forward to a mutually beneficial relationship and appreciate your compliance with the outlined terms.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]