

Town Hall Meeting Invitation

Dear [Resident's Name],

We are excited to invite you to our upcoming Town Hall Meeting scheduled for:

Date: [Date]

Time: [Time]

Location: [Location]

This meeting will provide an opportunity to discuss important topics affecting our community, hear from local leaders, and share your thoughts and concerns.

Please RSVP by [RSVP Date] to ensure adequate seating. You can reply to this invitation or contact us at [Contact Information].

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Title]

[Town/City Name]