

You're Invited to Our Welcome Party!

Dear Team,

We are excited to invite you to a welcome party to celebrate our new employees joining the team!

Date: Friday, October 20, 2023

Time: 5:00 PM - 7:00 PM

Location: Conference Room A

Join us for an evening of fun, food, and networking. Let's give a warm welcome to our new colleagues and make them feel at home!

Please RSVP by October 15, 2023, to ensure we have enough refreshments.

Looking forward to seeing everyone there!

Best regards,

The HR Team