

Invitation to Departmental Strategy Brainstorm Session

Dear Team,

We are excited to invite you to a brainstorming session focused on developing our departmental strategy for the upcoming year. Your insights and ideas are invaluable in shaping our direction and achieving our goals.

Details of the Session:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location or Virtual Meeting Link]

Agenda:

- Introduction and Objectives
- Current Departmental Overview
- Brainstorming Session
- Next Steps and Closing

Please come prepared with your thoughts and ideas. We look forward to your participation!

Best regards,

[Your Name]

[Your Position]

[Department Name]

[Contact Information]