

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincerest apologies for not being able to attend [occasion/event] on [date].

It was truly disappointing for me to miss such a significant event, and I regret not being able to be there to share the moment with you and everyone else.

Please know that my absence was not intentional and was due to [brief explanation, if appropriate]. I value our relationship and appreciate the importance of the occasion.

I hope to hear all about it and would love to catch up at a later date to celebrate together. Thank you for your understanding.

Warmest regards,
[Your Name]