Letter of Regret

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name] [Recipient's Address] [City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my sincere regret following the recent vehicle collision that occurred on [date of the accident]. I want to acknowledge the distress and inconvenience this incident has caused you.

It was never my intention to cause harm, and I fully understand the implications of this accident. I deeply empathize with your situation and wish to offer my support during this time.

Please feel free to reach out to me directly so we can discuss this matter further and work towards a resolution that addresses the concerns arising from this unfortunate event.

Once again, I extend my sincerest apologies and look forward to hearing from you soon.

Sincerely,
[Your Name]