

Apology Letter for Unintended Traffic Incident

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to sincerely apologize for the unintended traffic incident that occurred on [insert date of incident]. I deeply regret any distress or harm this may have caused you and others involved.

It was never my intention to cause an accident, and I take full responsibility for my actions. I understand the seriousness of this incident and assure you that I am taking all necessary steps to ensure it does not happen again in the future.

Please feel free to reach out to me directly if you would like to discuss this matter further or if there is anything I can do to assist in your recovery.

Once again, I am truly sorry for this incident and any inconvenience it may have caused.

Thank you for your understanding.

Sincerely,

[Your Name]