

Letter of Regret

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincere regret regarding the promises I made to you on [insert date or occasion]. I acknowledge that I have not lived up to those commitments, and I want to take this opportunity to sincerely apologize for any disappointment this may have caused.

Despite my best intentions, unforeseen circumstances arose that hindered my ability to fulfill my promises. I understand how important these commitments were to you, and I assure you that it was never my intention to let you down.

I have reflected on this situation and am taking steps to ensure it does not happen again in the future. Your trust is of utmost importance to me, and I am committed to rebuilding that trust.

Thank you for your understanding and patience during this time. I hope to make amends and will do my best to earn back your confidence.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email or Phone Number]