

Letter of Demand for Revision of Employment Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a revision of the terms of my employment as [Your Job Title] at [Company's Name].

Over the past [duration], I have taken on increased responsibilities and demonstrated significant contributions to our team, which I believe warrant a reevaluation of my current terms.

Specifically, I would like to discuss [specific terms you wish to revise, such as salary, benefits, job title, etc.]. I believe these adjustments would better align with my contributions and the market standards for my position.

I am looking forward to your prompt response and hope to schedule a meeting to discuss this matter further. Thank you for considering my request.

Sincerely,

[Your Name]