

# Letter of Support for [Colleague's Name]'s Award Nomination

Date: [Insert Date]

[Your Name]  
[Your Job Title]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

Dear [Award Committee/Recipient's Name],

I am writing to express my wholehearted support for [Colleague's Name]'s nomination for the [specific award name]. As [Colleague's Name]'s [Your Relationship, e.g., supervisor, colleague] for [duration of time], I have had the privilege of witnessing their exceptional contributions to our team and organization.

[Colleague's Name] has consistently demonstrated [mention specific qualities or achievements, e.g., leadership, innovation, dedication]. One notable example is [provide a specific example illustrating their impact or contribution]. This not only reflects their commitment but also inspires others around them.

Thank you for considering this nomination. Please feel free to reach out if you require any more information or insights regarding [Colleague's Name]'s qualifications.

Sincerely,  
[Your Name]  
[Your Job Title]