

# Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincerest apologies for any unintentional offense I may have caused you. It was never my intention to hurt you, and I deeply regret my actions.

Upon reflection, I understand how my words may have come across, and I am truly sorry for the impact they had. I value our relationship and the trust we have built, and it pains me to think that I may have jeopardized it.

Please know that I am committed to learning from this experience and ensuring it doesn't happen again. Your feelings are important to me, and I hope you can find it in your heart to forgive me.

Thank you for your understanding, and I hope we can move forward from this incident. I appreciate your time and consideration.

Warm regards,

[Your Name]