

Letter of Acknowledgment

Date: _____

To,

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient's Name],

We appreciate the time and effort you dedicated to our recent negotiations regarding [specific matter or project]. Although we were unable to reach a mutually agreeable outcome, we value the discussions we had.

We recognize the importance of our potential collaboration and hope to revisit our discussions in the future. Should circumstances change, we would welcome the opportunity to explore this further.

Thank you again for your efforts and professionalism during the negotiation process. We wish you all the best in your endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]