

# Letter of Regret for Unintentionally Damaging Property

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincerest apologies for the unfortunate incident that occurred on [Date of Incident] when I unintentionally damaged your property located at [Property Address].

I take full responsibility for my actions and deeply regret any distress or inconvenience this has caused you. Please know that it was never my intention to cause harm, and I appreciate your understanding in this matter.

I am more than willing to discuss a resolution and cover the costs associated with repairing the damage. Please let me know a convenient time for us to connect, or feel free to share any estimates for repairs, and I will ensure they are addressed promptly.

Thank you for your understanding and patience. I look forward to resolving this matter amicably.

Sincerely,  
[Your Name]