

Letter of Recognition and Apology

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for your thoughtful gift. It was very generous of you to take the time to choose something for me, and I truly appreciate your kindness.

However, I must sincerely apologize for my reaction upon receiving it. To be completely honest, the gift was not something I expected nor felt I would use. It was never my intention to overlook the thoughtfulness behind your gesture. I recognize the effort you put into selecting it and I am truly sorry if my response may have seemed ungrateful.

Your friendship is important to me, and I value the support you consistently provide. Thank you once again for your generosity. I look forward to seeing you soon and I hope we can make new memories together.

Warm regards,

[Your Name]

[Your Contact Information]