

# Letter of Remorse for Unsatisfactory Academic Achievement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Institution's Name]

[Institution's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my sincere remorse regarding my unsatisfactory academic achievements during the recent semester. It has been a challenging time, and I have reflected deeply on my performance and the reasons behind it.

I acknowledge that my grades do not reflect my true potential or the effort I know I am capable of putting forth. Various factors contributed to my struggles, including [briefly mention any relevant reasons, e.g., personal issues, time management problems, etc.]. I take full responsibility for my shortcomings and recognize the importance of addressing them.

As I move forward, I am committed to making significant improvements in my academic performance. I have already begun to implement strategies such as [mention any steps you are taking, e.g., seeking help from professors, forming study groups, utilizing tutoring services]. I am determined to demonstrate my true capabilities and achieve the academic success that I aspire to reach.

Thank you for your understanding and support during this time. I genuinely appreciate your guidance and the opportunities provided by [Institution's Name]. I look forward to demonstrating my growth and commitment to my studies in the upcoming semester.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]