

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally resign from my position at [Company/Organization Name], effective [Last Working Day, typically two weeks from the date above]. This decision was not made lightly, but I believe it is necessary due to a fundamental misalignment in principles and values between myself and the organization.

Throughout my time here, I have appreciated the opportunities for professional development and the support I have received. However, I have come to realize that my personal values and beliefs do not align with the direction that the organization is heading.

Thank you for the opportunities for growth and learning during my tenure. I wish the team all the best in the future.

Sincerely,

[Your Name]