

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision comes as a result of ethical differences I have encountered in the workplace that I can no longer overlook. I believe that maintaining personal and professional integrity is of utmost importance, and I feel that my values no longer align with those of the company.

I want to express my gratitude for the opportunities I have had during my time here. I have learned and grown in many ways, which I will carry with me into my future endeavors.

Please let me know how I can assist in making the transition smoother for you and the team. I wish [Company's Name] continued success in the future.

Thank you for your understanding.

Sincerely,

[Your Name]