

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day]. This decision has not come lightly, but I believe it is in my best interest due to ongoing conflicts within the team that have affected my ability to work effectively.

I appreciate the opportunities I have had at [Company's Name] and the support from my colleagues during my time here. I will ensure a smooth transition of my responsibilities over the next [Notice Period] and will do my best to assist in wrapping up my duties.

Thank you for your understanding. I wish the team and the company continued success in the future.

Sincerely,

[Your Name]