

Resignation Notice

Date: [Date]

[Manager's Name]

[Restaurant Name]

[Restaurant Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Restaurant Name], effective two weeks from today, [Last Working Day].

Thank you for the opportunity to work with such a dedicated team. I appreciate the support and guidance I've received during my time here.

During the next two weeks, I am committed to ensuring a smooth transition and will do everything possible to hand over my responsibilities.

Thank you once again for everything.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]