

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision was not made lightly, as I have truly enjoyed working with you and the team. However, I have decided to pursue an entrepreneurial path that I believe aligns with my career aspirations and personal goals.

I am grateful for the opportunities for personal and professional development that you have provided me during my time here. I have learned a great deal and will cherish the experiences I have gained.

During the transition, I am committed to ensuring a smooth handover of my responsibilities. Please let me know how I can assist in this process.

Thank you once again for your support and understanding. I hope to keep in touch and look forward to crossing paths in the future.

Sincerely,

[Your Name]