

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing this letter to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from date above].

It is with great disappointment that I find it necessary to step down due to the hostile work environment that I have experienced during my time here. The challenges I have faced have made it increasingly difficult for me to perform my duties effectively and to maintain my well-being.

I believe in a professional environment that promotes mutual respect and support, and it has become clear that such conditions have deteriorated significantly. While I value the experiences and opportunities I have had at [Company's Name], my mental health and job satisfaction must take precedence.

I appreciate the support of my colleagues and wish the team continued success. I hope changes can be made to improve the working conditions for future employees.

Thank you for the opportunity to be a part of [Company's Name]. I look forward to my final days here and hope to leave on amicable terms.

Sincerely,

[Your Name]