

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position as a marketer at [Company Name], effective [Last Working Day]. This decision was not an easy one and is primarily due to my family relocating to [New Location].

It has been a pleasure working with such a talented team and contributing to the growth of our startup. I am truly grateful for the opportunities I've had to develop my skills and work alongside you.

I will ensure a smooth transition and will complete my tasks and assist in handing over my responsibilities during my remaining time here.

Thank you once again for the support and guidance throughout my time at [Company Name]. I hope to stay in touch and wish the company continued success.

Sincerely,

[Your Name]