

# Investment Maturity Withdrawal Instruction

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Investment Firm's Name]

[Investment Firm's Address]

[City, State, Zip Code]

Dear [Investment Firm's Contact/Department Name],

I am writing to formally instruct you to withdraw the funds from my investment account with the following details due to maturity:

- Account Number: [Your Account Number]
- Investment Name: [Name of the Investment]
- Maturity Date: [Maturity Date]
- Withdrawal Amount: [Amount to Withdraw]

Please process this withdrawal instruction at your earliest convenience. Kindly confirm the withdrawal and notify me of any necessary documentation or additional steps required to complete this transaction.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]