

# Resignation Letter from Unpaid Internship

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Supervisor's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Supervisor's Name],

I am writing to formally resign from my unpaid internship at [Company Name], effective [Last Working Day, e.g., two weeks from today].

I've enjoyed my time working with the team and appreciate the opportunity to gain valuable experience. However, due to [brief reason for resignation, if comfortable], I have decided to step down from my position.

Thank you for the guidance and support during my internship. I wish [Company Name] continued success and hope to keep in touch.

Sincerely,

[Your Name]