

# Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective two weeks from today, [Last Working Day].

While I have appreciated the opportunities that have been provided to me during my time here, I have come to the realization that there is a lack of sufficient professional development opportunities within the company that align with my career goals and aspirations.

This decision has not been an easy one, as I have enjoyed working with the team and contributing to our projects. However, I believe it is essential for my professional growth to seek opportunities that will better support my development.

Thank you for the support and guidance you have provided during my tenure. I hope to stay in touch and wish [Company's Name] continued success in the future.

Sincerely,

[Your Name]