

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration, I have made this decision due to the daily travel fatigue I have been experiencing. This has impacted my well-being and work-life balance, prompting me to prioritize my health at this time.

I want to express my gratitude for the opportunities I have had during my tenure here, and I appreciate the support of my colleagues and management.

I am committed to ensuring a smooth transition and will do everything possible to hand over my responsibilities effectively.

Thank you once again for your understanding.

Sincerely,

[Your Name]