

Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name] due to health reasons, effective [Last Working Day, typically two weeks from the date above].

This decision has not been easy and required a lot of consideration. Unfortunately, my current health situation does not allow me to perform my duties to the best of my ability. I have appreciated the opportunity to work alongside such a skilled team and I am grateful for the support that I have received during my time here.

Thank you for your understanding.

Sincerely,

[Your Name]