

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision has not come lightly, but I feel it is necessary due to my ongoing dissatisfaction with several aspects of the workplace.

Over the past [Duration of Issues], I have been facing challenges that have affected my overall job satisfaction, including [briefly mention specific issues such as lack of growth opportunities, work environment, management style, etc.]. I believe it is in my best interest to pursue an environment that aligns more closely with my career goals and values.

I appreciate the opportunities I have had during my time at [Company's Name] and the support from my colleagues. I wish the company continued success in the future.

Thank you for your understanding.

Sincerely,
[Your Name]