[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

## **Subject: Resignation Letter**

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day]. This decision comes after considerable reflection on my personal and professional values, particularly concerning the ethical standards that I hold dear.

Throughout my tenure at [Company's Name], I have greatly appreciated the opportunities for growth and the supportive environment. However, I have found it increasingly difficult to align my values with some of the practices observed within the organization. It is imperative for me to work in an environment that reflects my commitment to integrity and ethical conduct.

This decision was not made lightly, as I have enjoyed working with my colleagues and contributing to our projects. I am committed to ensuring a smooth transition and will do everything I can to assist during this period.

Thank you for your understanding. I hope to maintain a positive relationship moving forward. I wish [Company's Name] continued success.

Sincerely,

[Your Name]