

Resignation Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision comes from a deep sense of moral obligation that I can no longer ignore.

While I have enjoyed working with the team and appreciate the opportunities for personal and professional growth, recent events have compelled me to reevaluate my principles and values. I believe it is best for my conscience and integrity to step away from my role at this time.

I am committed to ensuring a smooth transition over the next [notice period], and I will do my utmost to hand over my responsibilities and assist in training my replacement if necessary.

Thank you for your understanding and support. I hope to maintain a positive relationship moving forward.

Sincerely,
[Your Name]