

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Manager's Name

Company's Name

Company's Address

City, State, Zip Code

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision comes after careful consideration of my experiences in the workplace, particularly related to a continuing atmosphere of hostility that I have found increasingly intolerable.

While I am grateful for the opportunities I have had during my time here, the ongoing issues have created an environment that is detrimental to my well-being and professional growth. I believe it is in my best interest to pursue a different path.

Thank you for the experiences I've gained while working here. I wish the company and my colleagues all the best in the future.

Sincerely,

[Your Name]