

Resignation Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Manager's Name
Company Name
Company's Address
City, State, Zip Code

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

After careful consideration, I have decided to resign due to the low salary expectations associated with my role. While I have appreciated the opportunities for professional growth and the support from the team, I believe that it is important for me to seek a position that aligns more closely with my financial expectations.

Thank you for the opportunities for development during my time at [Company Name]. I am grateful for the experiences I have gained and will carry them forward in my career.

Wishing you and the team continued success.

Sincerely,
[Your Name]