

Shared Workspace Utilization Agreement

Date: [Insert Date]

Between:

[Tenant 1 Name]

Address: [Tenant 1 Address]

Email: [Tenant 1 Email]

And:

[Tenant 2 Name]

Address: [Tenant 2 Address]

Email: [Tenant 2 Email]

Agreement Terms

1. **Purpose:** This agreement outlines the terms for shared utilization of workspace located at [Workspace Address].
2. **Duration:** The agreement will commence on [Start Date] and will continue until [End Date].
3. **Shared Spaces:** The following areas will be accessible to both parties: [List of shared spaces].
4. **Financial Obligations:** Each party agrees to contribute [Amount] towards utilities and maintenance on a monthly basis.
5. **Responsibilities:** Each party will maintain cleanliness and report any maintenance issues promptly.
6. **Termination:** Either party may terminate this agreement with [Number] days' written notice.

Signatures

By signing below, both parties agree to the terms set forth in this agreement:

[Tenant 1 Name]

Date: _____

[Tenant 2 Name]

Date: _____