

Tenant Request for Mail Delivery Alternatives

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request alternatives for my mail delivery to ensure I receive my packages and correspondence in a timely manner.

Due to [briefly explain reason, e.g., frequent travel, work hours], I am finding it increasingly difficult to retrieve my mail from the standard delivery method. Therefore, I would like to propose the following alternatives:

- Secure drop-off location within the premises.
- Use of a designated mailbox for package deliveries.
- Permission to provide an alternative address for delivery during specific timeframes.

I believe these alternatives may help in ensuring that my mail is received securely and without delay. I appreciate your consideration of this request and look forward to your favorable response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]