Tenant Address Change Notification

Date: [Insert Date]
To: [Landlord/Property Manager's Name]
Address: [Landlord/Property Manager's Address]
Dear [Landlord/Property Manager's Name],
I hope this message finds you well. I am writing to formally notify you of my change of address effective [Insert Effective Date].
My previous address was:
[Old Address]
My new address will be:
[New Address]
Please update your records accordingly. If you need any further information, feel free to contact me.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Contact Information]