

Tenant Safety Lighting Procedures

Dear Tenants,

To ensure your safety and comfort, we have established the following procedures regarding lighting in the common areas:

Emergency Lighting

- All emergency exits are equipped with adequate emergency lighting.
- Emergency lighting tests will be conducted quarterly.

Exterior Lighting

- Exterior lights will be maintained regularly and checked after each weather event.
- Any issues can be reported to the property management immediately.

Interior Lighting

- Common areas like hallways and stairwells will be lit 24/7.
- Please notify maintenance if any interior lights are not functioning.

Reporting Concerns

If you notice flickering lights or any lighting issues, please contact us at:

Email: maintenance@example.com

Phone: (123) 456-7890

Your safety is our priority. Thank you for your cooperation.

Sincerely,

Your Property Management Team