

Attention Residents

We are excited to announce that rooftop access will be available for all residents on a scheduled basis. Please find the details below:

Rooftop Access Schedule

- **Date:** [Insert Date]
- **Time:** [Insert Times, e.g., 10 AM - 6 PM]
- **Maximum Capacity:** [Insert Capacity]

How to Reserve Your Spot

Please reply to this email or contact the management office at [insert phone number] to reserve your time slot. Reservations are on a first-come, first-served basis.

Safety Guidelines

While enjoying the rooftop, please adhere to the following guidelines:

- Maintain social distancing.
- Limited to [Insert Number] people at a time.
- Use of masks is encouraged.

We appreciate your cooperation and look forward to seeing you on the rooftop!

Best regards,
[Your Name]
[Your Position]
[Property Name]
[Contact Information]