

Rooftop Access Guidelines for Residents

Date: [Insert Date]

Dear Residents,

We are pleased to provide you with access to the rooftop area of our building. To ensure a safe and enjoyable experience for all, please adhere to the following guidelines:

Rooftop Access Guidelines

1. Access to the rooftop is allowed from [Insert Time] to [Insert Time].
2. Please use the designated entrance and exit points only.
3. Keep the rooftop clean; dispose of trash in the designated bins.
4. No loud music or disruptive behavior is allowed.
5. Children must be supervised by an adult at all times.
6. Smoking is strictly prohibited on the rooftop.
7. Observe all posted signs and rules while on the rooftop.
8. In case of emergency, please contact building management immediately.

We appreciate your cooperation in making our rooftop a safe and pleasant space for everyone. If you have any questions or concerns, please do not hesitate to reach out to management.

Thank you!

Sincerely,

[Your Name]

[Your Position]

[Building Management]