

Response to Your Inquiry About Window Screen Issues

Dear [Tenant's Name],

Thank you for reaching out regarding the window screen issues in your apartment. We appreciate your attention to maintenance and your commitment to keeping your living space comfortable.

We understand that the screens may not be functioning as expected. To address this concern, we have scheduled a maintenance visit on [Date] at [Time]. Our maintenance team will assess the situation and make the necessary repairs or replacements.

If this time does not work for you, please let us know, and we will do our best to accommodate your schedule. Your satisfaction is our priority.

Thank you for your patience and understanding. If you have any further questions or concerns, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Title]

[Property Management Company]

[Contact Information]