

Authorized Visitor List

Date: [Insert Date]

To Whom It May Concern,

This letter serves to inform you that I, [Tenant's Name], residing at [Tenant's Address], am providing an updated list of individuals who are authorized to visit my residence.

Authorized Visitors:

- [Visitor Name 1] - [Relationship]
- [Visitor Name 2] - [Relationship]
- [Visitor Name 3] - [Relationship]
- [Visitor Name 4] - [Relationship]

Please ensure that these individuals are given access to my apartment upon their arrival.

Thank you for your cooperation.

Sincerely,

[Tenant's Signature]

[Tenant's Printed Name]

[Tenant's Contact Information]