

# Amendment to Tenant Guest List

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an amendment to the current guest list for my rental unit located at [Your Address].

As per the lease agreement, I would like to update the guest list to include the following individuals:

- [Guest Name 1] - [Relationship/Basis for Stay]
- [Guest Name 2] - [Relationship/Basis for Stay]
- [Guest Name 3] - [Relationship/Basis for Stay]

These guests will be staying from [Start Date] to [End Date]. I assure you that they will adhere to all the rules and regulations of the property during their stay.

If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]